



# OFFICE OF LICENSING AND MONITORING

## Child Placement Agency Report Summary

### Provider Information

Provider Organization	Neighbor to Family
Name of Chief Administrator	Donna McCarter
Email of Chief Administrator	<a href="mailto:donna.McCarter@neighbortofamily.org">donna.McCarter@neighbortofamily.org</a>

### CPA Site Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
5740 Executive Drive, Suite 107 Baltimore, MD 21228	Unlimited	50	7	0	0	#2261 1/20/2026	3/3/25

Contracting Agency(s)	Maryland Department of Human Services & Maryland Department of Juvenile Services
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### Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	Treatment Foster Care
Type of Inspection	Quarterly
Current Status of License	<b>ACTIVE</b>

## COMAR Citations

(CAP = Corrective Action Plan)

	CPA Site	COMAR Citation	Comment	Citation Status (Resolved/CAP)
This Provider was cited for the listed COMAR violations which <b>MAY</b> present safety risks for children based on impact, scope, and frequency. These issues are either resolved or a corrective action plan has been implemented.		Documentation of Daily or Weekly Monitoring[07.05.04.06G(1)(2)pgs.9]	Five youth were missing the daily or weekly monitoring from February 5 <sup>th</sup> , 2025 through the day of the monitoring at the time of the report.	
		Dental/Vision/Hearing[07.05.02.17A(2)(7)pg.28,29]	Three youth were missing the required hearing examinations at the time of the review.	
		Medical Examination[07.05.01.13B(4)pg21&07.05.01.13Cpg.22]	One staff was missing the required medical examination at the time of the review.	
		TB Test[07.05.01.13B(4)pg21&07.05.01.13Cpg.22]	One staff was missing the required TB examination at the time of the review.	
This Provider was cited for the listed COMAR violations which <b>DO NOT</b> present imminent safety risks for children based on impact, scope, and frequency.		Casey Life Skills Assessment (30 days)[07.05.04.05A(2)pg.5]	Three youth were missing the date of completion, or the completion date was outside of the 30 days requirement at the time of the review.	
		[Sec. 07.05.01.08. Agency Reporting Responsibilities 07.05.01.08 A (2) (c) (e)]	One youth had an incident that was notated in the record but not reported to OLM.	

## Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
 Tawanna Tilghman-Marine	Licensing Specialist	<a href="mailto:Tawanna.tilghmanmarine@maryland.gov">Tawanna.tilghmanmarine@maryland.gov</a>	3/12/2025
 Nalicia Goods	Acting Deputy Executive Director	<a href="mailto:nalicia.goods@maryland.gov">nalicia.goods@maryland.gov</a>	3/12/2025